



St Peter and St Paul CE Primary School

Charging Policy

This policy is intended to clarify the school's position on providing a broad balanced curriculum and range of experiences for the pupils within our care when dependent on financial contributions from parents. Without that financial support, the school would find it impossible to maintain the quality and breadth of educational experiences provided for the pupils. No child will be excluded from trips and experiences on the basis of cost alone.

Agreed Procedure

- **Educational visits.** For visits occurring during the school day the Headteacher will invite a voluntary contribution from parents to meet the cost of the visit. Every effort will be made to keep the cost reasonable. However, where the voluntary contributions are insufficient to cover the costs involved, the visit or activity may be cancelled.
- **Extra-curricular activities.** The school will at times organise trips and events that are completely voluntary and not part of the curriculum. Parents will choose whether or not their children attend and will pay the full costs. The cost may be subsidised, depending on the activity.
- **After-school clubs.** Parents will be asked to donate a small contribution to after school clubs that are run by school staff; this will cover the cost of resources. Where clubs are run by an external provider the costs will cover the fee to the school.
- **Wrap around care.** Should the school continue to maintain wrap around care (breakfast club/out of school club – OOSC) then parents will be charged a fee to access it. The school will ensure that the fees are similar to the charges made by other OOSCs in the area.
- **Swimming lessons.** At the moment swimming lessons are paid for from the school budget.
- **Residential visits outside of school time.** Parents will be charged for the full cost of the visit. Charges may be reduced for children who have Pupil Premium funding attached to them or when parents make a justified application to the Headteacher.
- **Instrumental music teacher.** Class lessons that form part of the curriculum are paid for from the school budget. Where parents request that their children have individual or group lessons they are requested to cover the full cost of these lessons.
- **Classroom materials.** No charge is made for the materials and equipment. However when parents would like to possess the finished article, the school reserves the right to make a small charge for the materials used.
- **School Events.** The school reserves the right to charge an appropriate ticket fee to events and productions.
- **Governors' Allowances.** Although our Governors do not receive allowances for the work they carry out as a governor, all reasonable costs for postage, stationery, resources etc., will be reimbursed by the school on production of a receipt. Governors are welcome to use school resources and facilities in order to carry out their role.
- **School Hire.** It is hoped that the school facilities will be used and enjoyed by the community. Should we be asked to hire out our facilities, we will liaise with the LA and ensure that our charges are reasonable and cover costs to the school.

Is this working?

- Are children from all groups accessing the charged activities?
- The Charging Policy will be reviewed regularly over the first two years in order to keep it up-to-date and reflect the growing life of the school.

This policy refers to

- The LA Charging Policy
- Governors' Allowance Policy